

Minutes of JPYC Meeting 14/5/18

Present : Michelle Syred (MS), Alan Chilver (AC), Roger Potter (RP), Sarah Greene (SG)
- Late arrival, Dan Fairchild & Allan Taylor (Horsham Matters Trustees)

Chairman : Roger Potter (RP)

Clerk : John Fullbrook (JF)

Apologies

Nick Muggridge (NM), Ruth Hodgson (RH), Sarah Greene (SG) Late Arrival and Chris Varney

JPYC Committee membership

RP welcomed JF as a guest Clerk

Minutes of Previous Meeting

AC **proposed, seconded** by MS that the Minutes of meeting dated 12/2/18 be accepted as a true record of the proceedings. **Agreed** and a copy signed by the Chair. Draft minutes of this meeting to be circulated for consideration so that finalised minutes can be uploaded to all parish websites as soon as possible.

Action for JF

Matters Arising

All Parishes appear to be publicizing and uploading Minutes, reports and Agenda onto Web sites - Reminder via these minutes to be given to parish clerks to ensure this is maintained.

Action JF

Copies of the new MOU with the three signatures and correct costings were distributed by Steyning Clerk to all parties. Though Ashurst were now not part of the service provision it was noted with thanks that they had paid a further contribution for the year 2018/19 of £1000 anyway.

Actioned JF

Roger Potter agreed to speak to David Coldwell regarding the wind up for the SAYS charity with the charity commission itself - Ongoing (Both RP,MS to action)

AT has made contact with Neighbourhood wardens to establish connections with youth causing unsociable behavior - 3 visits so far with good liaison emerging.

RH previously agreed to obtain posters from Horsham Matters and circulate to all parishes to publicise youth service. RH will arrange.

Action RH- ongoing

Horsham Matters to breakdown operational costs and travel in a clearer format - Actioned

Question from Public

Q – Concern about reduction or withdrawal of the 20/25% of JPYC service costs by Horsham matters

A – No news on this yet whilst the transition is completed from the work undertaken by David Sheldon who has now left H Matters and that of his replacement.

Horsham Matters Organisational Changes

Organisational change

Allan Taylor settling in very well, and with Maria now not leaving, has helped to provide continuity. The effect on service provision and on the interaction with the youths was at first concerning but numbers have recovered already.

There is still a need for additional volunteers.

Budget report

Dan F produced the itemized finance report and reported the figures. As his level of understanding increases, he has suggested he will be able to provide a more detailed explanation regarding the context of the figures at forthcoming meetings, and especially concerning the H Matters 20-25% service subsidy.

DF Action

There is a need to understand the future strategy regarding the Purple bus service.

DF Action

Youth Report

Five page report had been produced and was reported on by Allan Taylor (report attached)

Additional notes as follows

- Hub session at Upper Beeding on Monday - Years 6,7,8 (Age 10-12) -numbers averaging 10
 - Cuthman Juniors on Tuesday for age11-13 – numbers average 10
 - Cuthman seniors on Tuesday for 15/16 – numbers ave. 8 – might be adding an additional year.
- Noted that informal approach works with social issues being referred if needed, also noted that all staff safeguarding trained and all procedures are followed
- Thursday session has highest average of 27 participants
 - GDPR – All registration forms are being adapted – policies changed to allow parents to opt in or out
 - Staff availability is a small issue in terms of Purple bus and the Snack wagon
 - Trips and Residentials – suggestion made to connect up with Air Cadets. **AT to check**
 - Volunteers – Duke of Edinburgh Award individuals are helping but it does not assist the Staff ratio issue
 - Social media Approx. 650 following the Twitter @communityYW, and 350 regularly check Facebook

Chair of JPYC

MS proposed, seconded by AL that Chair for the next year would be MS so long as Clerk position could be covered by JF. **Agreed**

Date of next meeting TBC

Provisional date 20th August @ 6pm in the Steyning Centre