

Minutes of JPYC Meeting 12/2/18

Present Michelle Syred (MS), Nick Muggridge (NM), Alan Chilver (AC), Roger Potter (RP), Sarah Green (SG), Ali Russell (AR), Ruth Hodgson (RH)(Horsham Matters)& Brenda Large (Horsham Matters Trustee)

Apologies

No apologies received.

JPYC Committee membership

AR advised JPYC committee that Ashurst have withdrawn but continue to support the youth service financially for the coming year starting April 2018. Committee members thanked AR & Ashurst for their continued financial support.

Minutes

Minutes of meeting of 20/11/17 were agreed, subject to minor date change. Draft minutes to be circulated for consideration so that finalised minutes can be uploaded to all parish websites as soon as possible.

Action for MS.

Matters Arising

Reminder to be given to parish clerks to ensure all minutes, MOU, and publication of agendas to be uploaded to websites (possibly also highlighted in news section), so that members of the public are more aware of future meetings.

Action RP, MS, AC

RH had not received notification from Steyning and Bramber that agreement for increased charge for cost of ongoing service had been made.

Action NM & RP to check with respective parishes.

MOU has been amended to exclude Ashurst. However figures payable by each parish has not yet been included. MS to ask Steyning clerk to include figures based on Band D properties and circulate a copy to all three parish clerks for their signatures. Copies of the MOU with the three signatures to be made and sent to each clerk for their records.

Action MS

RH previously agreed to obtain posters from Horsham Matters and circulate to all parishes to publicise youth service. RH will arrange.

Action RH

Question from Public:

Trevor Cree asked that JPYC meetings be better publicised. RH will ask Allan Taylor, Horsham Matters youth worker, that the agenda and meeting dates are publicised on relevant Facebook Youth page. MS asked if Allan Taylor, could also publicise to other youth groups including Steyning Grammar via email. Parish

clerks to be asked to ensure all meetings and agendas are publicised on noticeboards and prominent webpages. *Action Parish clerks & RH*

Trevor Cree advised that SAYS Charity is still published on the Charities website and needs to be wound up. Roger Potter agreed to speak to David Coldwell regarding the wind up of the SAYS charity with the Charities Commission itself.

Action Roger Potter

Horsham Matters Organisational Changes

Brenda Large, trustee of Horsham Matters confirmed that there were financial challenges within Horsham Matters, hence personnel restructure and resignation of David Sheldon. They are intending to appoint a new CEO in due course and are improving financial control by appointing a Financial Officer. Intention is to reduce expenditure and rectify imbalance. She confirmed that money from parishes is ring-fenced for youth work. RH advised that Horsham Matters did have significant reserves to ensure security of youth service. RH advised that historically youth service employment costs were paid in advance, and operational costs in arrears. From April 2018 this will be changed to all costs being fixed and paid in arrears.

At present Horsham Matters cover around 20-25% of our youth service costs themselves, over that charged to parishes. Brenda Large advised that this is unlikely to continue to be the case beyond the short term. When asked for clarification of Horsham Matters' percentage costs, previously assured by David Sheldon, she was unable to confirm. Brenda will go back to her colleagues at Horsham Matters for clarification and advise parishes.

Action Brenda Large

RP asked for clarification of training costs, as he believed this was previously covered by Horsham matters in the past, but is now being charged to parishes. RH to check and advise.

Action RH

Allan Taylor will continue to work 5 days, replacing Maria and Emma. NM was concerned that Maria was leaving our youth service at the Cuthman Centre imminently (22/2/18) as this would affect continuity of service, particularly as second new volunteer had not yet started. RH to check enough staff will be available and advise parishes of date when Maria's involvement will cease.

Action RH

Youth Report

Report given by RH in Allan Taylor's absence. See report.

MS asked if Allan could make contact with Neighbourhood Wardens to establish connections with any youths causing unsociable behaviour.

Action RH to ask Allan to look into it.

There was discussion regarding youth service being more accessible to older youths, particularly in Upper Beeding where Hub Fun only caters for year 6-8 pupils. RH advised she will be talking to Purple bus operator regarding possibility of future service. Attendance at the Tuesday youth seniors group at Cuthman Centre has diminished and existing year 11s will be leaving after exams

so Alan is considering alternative approaches & solutions to promote youth service.

Budget report

Budget discussed. Request made to Horsham Matters for clearer breakdown of operational costs and travel.

Action RH

Chair of JPYC

Agreed that Committee members would take turns in chairing meeting, agreed prior to each meeting so that person can ensure agenda is formed and circulated.

Roger Potter agreed to chair next meeting.

Michelle Syred agreed to endeavour to take minutes and circulate.

Date of next meeting Monday 14/5/18 commencing 6 pm Steyning Centre.