

## **BRAMBER PARISH COUNCIL**

Draft Minutes of the Council Meeting held on 3<sup>rd</sup> January 2018  
at Beeding & Bramber Village Hall.

Meeting started 7.03pm

### **PRESENT:**

Councillors R.Potter (Chair), N.Stubbs, M. Croker, M.Tilley,  
D.Goodall, S.Green, J. Goddard and D.Kitson.

### **IN ATTENDANCE:**

David Barling WSCC. No District Councillors were present.

### **1.APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillor T. Bignell.

### **2. MINUTES:**

The minutes of the meeting held on 22<sup>nd</sup> November 2017 were read and proposed for signature by Cllr Potter, seconded by Cllr Goddard and approved.

Actions:

2.5 Cllr Potter advised that the group had met to discuss the application to Rampion Sussex Community Fund for a grant in respect of some benches at Bramber Brooks and are now in the process of putting together the formal application.

### **3. OPEN FORUM**

No members of the public present.

### **4. REPORTS**

#### **a) County Council**

David Barling advised of :

- Ongoing discussions at WSCC re a budget savings programme for 2018/19
- Steyning Grammar School looking to replace existing huts with new classrooms by the end of 2018 and are looking for funding streams to enable new fencing to be erected around the campus
- Steyning Police Station to be kept open and will be refurbished.
- Further work has been requested to rectify earlier work on some pavements in Bramber

- WSCC are changing their grant funding platform from 1.4.2018. Further information to follow. Community Infrastructure Fund – still some funds left for 2017/18
- Sand Quarry – ongoing

- b) No reports
- c) No reports
- d) Cemetery Committee – meet next week
- e) Youth Committee – no meeting
- f) HALC – meet next week
- g) Village Hall – meet next week

## **5.FINANCE**

a) Payments to a value of £593.42 were agreed (list of cheques for payment attached as an appendix to the minutes).

The bank reconciliation showed a balance of £25,790.64 as at 30<sup>th</sup> November 2017 and was signed by the Chairman.

The current cash book figure shows a balance of £23 ,356.01 as at 31<sup>st</sup> December 2017 and was signed by Cllr Kitson.

b) Councillors had received the proposed budget for 2018/19 on 22<sup>nd</sup> November 2017 and explanations for any variances were given by the previous Clerk. She had also proposed that the General Reserve remain at £10,750 and that there should also be an Earmarked Reserve of £2,500 for any expenses related to a Neighbourhood Plan. She advised that the current position would cover these expenses and suggested the council consider leaving the precept the same. A minor change was now proposed relating to the flowers and watering (information not available at previous meeting) – see attached figures. Following discussion, it was proposed by Cllr Goddard and seconded by Cllr Croker that the figures be agreed and that the precept remain at £21,500 as before. Agreed unanimously.

c) Cllr Kitson proposed and Cllr Goddard seconded that the sum of £29 be awarded towards AirS subscription. Agreed.

## **6. PLANNING**

The clerk advised of notification received relating to an application for a single storey rear extension at 6 Coombe Drove, ref DC/17/2343 which has been permitted. Noted

## **7. NEIGHBOURHOOD PLAN**

Cllr Potter advised 6 people had expressed an interest in working with the council. Agreed that Cllrs Potter and Stubbs will meet with them to gauge their interest and availability and advise of the commitment/

work required. Cllr Potter to arrange meetings. If they are accepted, will be required to complete Declaration of Interest forms etc. Councillors agreed their desire to be open and transparent in process going forwards.

## **8. HIGHWAYS**

Cllr Croker advised :

- Vehicle activated sign being rotated and monitored, still to assess true impact over time.
- Agreed Cllr Croker to approach Upper Beeding handyman to undertake trial hole (not exceeding 2 hrs) to erect an additional sign opposite The Old Tollgate possible.

## **9. YOUTH PROVISION**

Nothing to report.

## **10. PARISH PLAN**

The Chairman advised an update will be available for the February Council meeting.

## **11. ENVIRONMENT**

See reference above relating to application to Rampion.

## **12. CORRESPONDENCE**

- a) Councillors agreed to offer their support to Falmouth PC to lobby the government to remove the need to pay Business Rates on public conveniences. Clerk to advise.
- b) Clerk to circulate survey on Health and Wellbeing to councillors

## **13. AOB**

- a) Sec 106 funds – Councillors to consider possible projects and report back to next meeting as not on this agenda. Clerk to ascertain criteria from HDC.
- b) Cllr Goodall raised the issue of prohibit cycle signs and location/style of proposed benches. Further prices to be obtained. Cllr Goodall to contact Martin Leigh-Pollit and Environment Agency and report back to next meeting as not on this agenda. (Sec 106 funds already allocated for the benches)

## **14. DATE OF NEXT MEETING**

The date of the next meeting is **Wednesday, 07 February 2018 at 7 p.m.**

Meeting closed at 8.30pm