

BRAMBER PARISH COUNCIL

Draft Minutes of Planning Meeting on Thursday, 09 November 2017 in Beeding & Bramber Hall at 6.00.p.m.

Present: Councillors R.Potter (Chair), N.Stubbs, M.Tilley, M.Crocker, J.Goddard and T. Bignell and the clerk (from 6.30 p.m.)

In Attendance: Mr N. Kwan (H.D.C.) and 1 member of the public.

1. Apologies for Absence

Apologies had been received from Councillor Green, Goodall and Kitson.

2. Declarations of Interest

There were no declarations of interest.

3. Questions from the Public

None

4. Planning Applications

The council then considered the following application:

DC/17/2343 6 Coombe Drove, Bramber

Proposed single storey rear extension

The council had no objections to these proposed plans.

5. Neighbourhood Plan

The Chairman welcomed Mr Norman Kwan, the neighbourhood planning officer at Horsham District Council and asked him to explain the requirements Bramber would need to meet if it was decided to pursue the Neighbourhood Plan as a single parish.

1. A decision would have to be made about the terms of reference for the Steering group, in particular whether these should be private or open to the public. Mr Kwan preferred them to be held in private with the focus groups all working privately but said that this was a decision for Bramber.
2. Locality would need to be contacted re grant availability and also support packages. Bramber would need to make a formal application.
3. The HDPF shows that Bramber is expected to take some development (though not a large development). In response to comments from councillors regarding the lack of

available sites and the constraints around the parish Mr Kwan said that strong evidence would need to be provided.

4. There would have to be a new call for sites.
5. A Housing Needs Assessment must be carried out (O.A.N. Objective Assessment of Need).
6. A new Residents' Survey will be necessary.
7. Bramber will probably need fewer focus groups than with SWAB but will decide on the priorities for the Bramber parish. It is recognised that Green Spaces will be an important focus.

The Chairman thanked Mr Kwan for taking time to meet with the council and the meeting closed at 7.50 p.m.