

## **BRAMBER PARISH COUNCIL**

Draft Minutes of the Council Meeting held on **11 October 2017**  
at Beeding & Bramber Village Hall at 7 p.m.

### **PRESENT:**

Councillors R.Potter (Chair), M.Crocker, T.Bignell, N.Stubbs and J.Goddard.

### **IN ATTENDANCE:**

District Councillor Ben Staines and Paul Conroy (Warden).

### **1.APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillors D.Goodall, D.Kitson, M.Tilley and S.Green, District Councillor D.Coldwell, County Councillor D.Barling and the clerk.

### **2. MINUTES:**

The minutes of the meeting held on 06 September 2017 were read and proposed for signature by Councillor Stubbs, seconded by Councillor Crocker and approved.

Actions:

The clerk will contact Councillors Goodall and Kitson about a possible change to the date of the November meeting. **Action: Carried Forward**

The Chairman confirmed that the residents had confirmed agreement to the re-instatement of the white line outside Chestnut House in The Street

Fly tipping clearance at The Castle. **Complete**

Cycle parking at the Village hall. Councillor Bignell reported that the issue had been raised with the Hall Committee which agreed with the proposal but said funds were not currently available. It was agreed that Councillor Bignell will ascertain estimated costs and use of S106 funds would be investigated. **Action:T.B. and Clerk**

### **3. OPEN FORUM**

There were no questions.

### **4. REPORTS**

#### **County Council**

There was no report.

## **District Council**

Councillor Coldwell sent in the following report:

As you know the HDC Year of Culture 2019 was launched in September and there is a very good promotional video on the website.

Final preparations are being made for the implementation of the alternate weekly bin collection and most residents will be aware of what can and will be done, Some of the new vehicles are to be delivered shortly and an appeal to residents to recycle more is being made. Members might be aware that recycling rates, not just in Horsham, have fallen back recently, reasons unknown to me, but history indicates that the collection change will lead to a resurgence in recycling.

Councillor Staines reported that 90 traveller sites were to be identified in the HDC plan due to be published at the end of December.

## **Neighbourhood Wardens**

The following report was received from Michael Pearce:

September has been a very quiet month in relation to Anti-Social Behaviour in Bramber, we are glad to say that we haven't received any reports of, or witnessed any groups of young people drinking under the legal age as we have in recent months.

On a routine patrol we pulled into Bramber Castle were a dog walker alerted us to the presence of three men in the castle grounds digging up the ground and "vandalizing" the castle grounds. It transpired they were using metal detectors and digging (presumably for artefacts) without permission from English Heritage. We ensured that they filled in the holes and left the area to which they were advised not to return for this purpose. We took their details including vehicle registration number and have passed the information onto the Police. We are unsure if English Heritage wish to prosecute due to this being a form of non-permanent damage and nothing having been removed from the site.

We have increased patrols of the castle grounds over the past month due to the reported damage at the church. We are yet to receive any more reports of any further damage being committed.

We had cause to call the Police following a motorbike rider travelling at speed and driving dangerously out of The Street towards the roundabout at Bramber castle. We would like to remind residents that if you do witness anti-social or dangerous driving and are able to obtain the vehicle registration number, this information can be recorded on the operation Crackdown website at [www.operationcrackdown.org](http://www.operationcrackdown.org).

We have continued to patrol both river paths in response to complaints relating to dog fouling. We have recently attended a training session

relating to the incoming Public Space Protection Order which we will report on in further detail once it is in place.  
We reported Fly Tipping in Maudlyn Lane which has subsequently been removed.

### **Joint Parishes Cemetery Committee**

Councillor Stubbs reported that the purchase of additional land at the Cemetery was now in doubt and the Committee was looking for other potential sites.

A useful meeting was held at the cemetery to identify further plots within the existing boundary and works will be carried out to maintain a 'cared for' look.

Councillors were asked to discuss and vote for a change to the Committee's Standing Orders which would allow for non councillors to be part of the committee. The proposal was agreed by 3:1 with 1 abstention.

### **Village Hall Committee**

Councillor Bignell reported that plans were being made for the installation of new internal doors to the hall.

The committee was looking for a new member with Child Protection qualifications to help formulate policies for that area.

A proposal for a cycle area was accepted but no funds are available at present and use of S106 monies will be investigated.

### **HALC**

Councillor Goddard will circulate an update once his computer is repaired.

## **5. FINANCE**

a) Payments to a value of £2112.11 were proposed for approval by Councillor Croker, seconded by Councillor Stubbs and agreed (list of cheques for payment attached as an appendix to the minutes). Receipts had totalled £13,008.45.

The bank reconciliation showed a balance of £30,154.78 as at 29 September 2017 and was signed by the Chairman.

The current cash book figure shows a balance of £28,042.77.

## **6. PLANNING**

a) Update:

New Applications:

DC/17/2252 Bramburys, The Street-single storey extension

DC/17/2157 9 Millfield, The Street-Surgery to 3 Ash trees

## **7. NEIGHBOURHOOD PLAN**

The chairman reported that a closure statement was in the process of being agreed by the participating parishes and would be published within the next two weeks.

Individual exit statements had been sent to HDC.

When these two aspects are finalised the work and resources necessary to complete a plan for Bramber will be assessed.

## **8. HIGHWAYS**

Councillor Croker gave the following report on the two Vehicle Activated Signs in the parish:

1. The moveable sign (MVAS) had been transferred to Upper Beeding parish for their two month period (the sign is shared 50:50). It is located just east of Valerie Manor on the Henfield Road and the Upper Beeding clerk was happy with the sign. A new west facing location in The Street, Bramber has been identified on the western side of the Crofters Wood junction but sourcing and installation of a new post is required for when the MVAS returns in mid-November. **Action: M.C.**
2. The fixed sign on Clays Hill has been working satisfactorily since re-installation by the manufacturer (done under guarantee). It was turned to face up the hill in mid-September. Of the estimated (Sept 2017) 4100 veh/day leaving Steyning during the working week, between 1500 and 1600 veh/day were exceeding 33mph with an average speed of 36mph (15% of these were exceeding 39mph). In comparison, of the estimated 3700 veh/day heading into Steyning, between 1700 and 1800 were exceeding 33mph with an average speed of 39mph (15% of these were exceeding 43mph). Councillor Croker noted that the westbound detections were close to the base of the hill and speeds tended to decrease thereafter, whereas eastbound speeds were constrained by the bend at the top of the hill but tended to increase. (The VAS will double detect some vehicles, depending on the quality of the radar target, giving this additional information).

## **9. PARISH PLAN**

The Chairman gave the following update to the parish plan:

B-Traffic and Highways

WSCC Highways will be inspecting the pavements soon to decide if remedial work is required.

E- Flood Planning

The kit for clearing ditches and streams is presently being sourced and ordered by Dave Bowskill. Once this has been listed it will be made available for use by residents.

All emergency kit from WSCC has been delivered and the next session of the Emergency Training takes place on 18<sup>th</sup> October at 7 p.m. when the Bramber Contingency Plan will be walked through.

#### I-Environment

An additional drain has at last been installed outside Yew Cottage to prevent splashing up to the windows in adverse weather.

### **10. ENVIRONMENT**

Nothing to report.

### **11. HORSHAM YEAR OF CULTURE**

The Chairman reported that discussions were being held with Martin Leigh-Pollitt and St Mary's to identify what could be done to celebrate this year and who might be involved.

### **12. CORRESPONDENCE**

Responses to the SDNP Local Plan would be left to individuals to complete prior to the 17 November deadline.

Age UK request for donation was refused on the basis that better locally focussed initiatives were preferred.

All agreed that a presence at the Steyning Showcase in February would be a good thing and the appropriate booking be made. **Action:Clerk**

### **13. DATE OF NEXT MEETING**

The date of the next meeting is **Wednesday, 22<sup>nd</sup> November at 7 p.m.** There will be a short planning meeting at 6.30 p.m. prior to the Emergency Training on 18<sup>th</sup> October.