

**BRAMBER PARISH COUNCIL**  
Minutes of the Council Meeting held on **15 March 2017**  
at Beeding & Bramber Village Hall at 7 p.m.

**PRESENT:**

Councillors R.Potter (Chair), N.Mills, M.Tilley, M.Croker, J.Goddard, D.Goodall, M.Goddard and the clerk.

**IN ATTENDANCE:**

County Councillor D.Barling, District Councillor D.Coldwell, R.Welby (Candidate for County Council election) and 1 parishioner.

**1.APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillor N. Stubbs.

**2. MINUTES:**

The minutes of the meeting held on 8<sup>th</sup> February 2017 were read and proposed for signature by Councillor Mills, seconded by Councillor Croker and approved.

Actions: The Chairman reported that the Youth Committee had discussed number and criteria for any non council members but that the majority view had been for any interested party with a particular expertise to be able to be invited to join on a non voting basis.

The clerk said she had forwarded the relevant minute to councillors as requested confirming that council had agreed to make a £500 donation to Steyning towards the swimming pool on an annual basis.

**3. OPEN FORUM**

A resident commented on the excellent information boards which have been erected along the Walks for All route. He suggested that as this is a riverside walk consideration should be given to moving the one by St Mary's to near Upper Beeding Bridge and the one at present under the bridge at the junction up on to the path so that more people see them.

**Action:** The Chairman will discuss this with Martin Leigh-Pollitt.

**4. REPORTS**

**County Council**

Councillor Barling said that the work on the roundabout was a great improvement and that he hoped that the Highways improvements to signage would be able to go ahead. Highways have agreed this in principle but it would need Bramber PC to fund half of the cost.

Councillor Barling will review the costs. He confirmed that the stretch of pavement in The Street which had been identified for improvement will be included in this year's programme. He said that plans are in place for a 20mph limit throughout Upper Beeding and that the Council were hoping there would be no objections to this.

The budget at the County Council is now set. He said that Bramber PC is one of the first parishes in the county to have an organised and trained volunteer flood group and that there will be a presentation made at Steyning Fire Station after the election. He confirmed that the application to Operation Watershed had been agreed.

Councillor Barling will be in purdah from Mar 27 until the election on 4<sup>th</sup> May and only able to conduct routine business.

Councillor J Goddard said that the raised footpath in Maudlyn Lane is in danger of falling into the road and the fence is also damaged. Councillor Barling is to report to Highways.

### **District Council**

Councillor Coldwell confirmed that the Horsham boundary Review does not affect this parish. He said that the CIL examination had been successful and that it now passes to cabinet and then full council before it comes into effect. It is unlikely to affect Bramber as this only applies to developments of 5 houses or more and S106 remains.

Car park discs are now available and HDC are employing 7 temporary wardens to monitor the use.

### **Neighbourhood Wardens**

Michael Pearce sent in the following report after the meeting:

February has been a relatively quiet month with no calls regarding Anti-Social Behaviour.

There have been a number of burglaries across Horsham District, one of these occurred between the 10<sup>th</sup> & 24<sup>th</sup> of Feb at a property in Maudlyn Close. Access was gained via an insecure door, a mobile phone, camera & PlayStation was stolen.

We continue to Patrol the area and are feeding any relevant information to the Police. We would like to remind residents to stay vigilant and report any suspicious activity to ourselves and the Police.

There was a large Fly Tip in Bramber Castle Car Park where building material was dumped, this has subsequently been cleared.

We reported an abandoned vehicle in Bramber Car Park which has now been removed by the Local Authority.

We ran a Valentine's Day quiz session for the over 60's club at the Hub. This was well received and we have subsequently organised an outing for the members.

### **Joint Parishes Cemetery Committee**

The Chairman reported that an initial meeting had been held and all parish council representatives are established. The potential purchase of extra land at Botolph's is a main agenda item and Councillor Stubbs is taking the lead on this. The Chairman expressed his concern about an issue with the previous church representatives who are clearly upset that they have not been included on the committee. He has raised this and it will be discussed at the meeting next week.

### **Joint Parishes Youth Committee**

The committee met to confirm further amendments to the documentation following feedback received. The contract with Horsham Matters, the Terms of Reference and the Memorandum of Understanding had been revised.

**Action:** The clerk to send copies to all councillors.

### **Village Hall Committee**

Councillor Tilley had been unable to attend the last meeting and minutes are awaited.

## **5. FINANCE**

a) The financial statement, showing a balance of £24,071.65 with SWAB owing £3.16 (due to an invoicing mix up) was presented. Approval was proposed by Councillor N. Mills and seconded by Councillor J. Goddard and agreed.

b) The clerk reported that she had just received 3 quotes and a recommendation from the broker to renew the council's annual insurance. The recommended quote and another are slightly cheaper than previous and the clerk will forward the full details of both to members. She recommended that the council request additional insurance for the machinery and equipment being provided for the flood group and stored in the toilet block. Council agreed and she will contact the broker.

**Action Clerk:** To send out all documentation and to arrange a meeting for this and a planning application to be discussed prior to Annual Parishioners Meeting.

## **6. PLANNING**

### **New Applications**

**DC/17/0539 Jasmine Cottage, The Street**

Surgery to 1 x Unidentified tree

**DC/17/0563 6, The Ridings**

Surgery to 1 x Lime Tree

### **Decisions**

**SDNP/17/00001/FUL Upper Maudlyn Farm, Sopers Lane**

Construction of an agricultural building for the purpose of storing farm machinery

**Application Permitted**

**Dc/16/2876 13 The Ridings**

Fell x 4 trees and Surgery to 3 x trees (species unknown)

**Application Permitted**

**DC/16/2896 Monks Gate, The Street**

Proposed two and single storey extension

**Application Permitted**

**DC/16/2818 34, Coombe Drove**

Proposed works to extend over and beside the existing single storey extension to the rear of property

**Application Permitted**

## **7. NEIGHBOURHOOD PLAN**

Councillor Mills said that the Steering Group is re-convening at a meeting with both HDC and the consultants on 5<sup>th</sup> April.

## **8. HIGHWAYS**

a) A27 Northern By-Pass

Councillors discussed the letter from Clapham Parish Council to Highways England strongly opposing the suggestion put forward by a local protest group. Councillors are also concerned about the effect changes to the A27 may have on the A283 Steyning By-Pass. The clerk was asked to write to Highways England to express these views prior to the start of the consultation process.

**Action: Clerk**

b) WSCC Cycling and Walking Strategy

Councillor Croker informed councillors that the network of cycle routes is now online.

c) Councillor Goodall reported that there are still a number of cyclists using the Walks for All footpath.

d) Speed Indicator Devices

Councillor Croker reported that he had found a less expensive manufacturer producing signs which are less heavy. He said that as the areas of Clays Hill and The Street have different requirements (30 m.p.h. and 20 m.p.h.) it may be preferable to have different signs. He suggested that the solar powered 30 (450mm) sign would be ideal and would be able to be rotated for both directions. The cost would be £3,100.

He also said that if Upper Beeding becomes a 20 m.p.h. area then it may be possible to share a sign with them for use in The Street.

Following discussion it was agreed to progress in two separate stages.

The motion “to proceed immediately with the purchase of the 30 sign at a cost of £3,100 and defer a decision on the second sign until after discussions with Upper Beeding” was proposed by Councillor Goodall and seconded by Councillor M.Goddard and agreed unanimously.

## **9. PARISH PLAN**

No developments to report.

## **10. ENVIRONMENT**

Councillors had received copies of the footpaths report from WSCC and Councillor Barling said he would provide the council with a hard copy map detailing the numbered footpaths.

## **11. CORRESPONDENCE**

- a) Following discussion about the request for a donation to the Air Ambulance Trust Councillor Croker proposed that a sum of £150 be made, this was seconded by Councillor Mills and agreed unanimously.
- b) Councillors had received copies of the complaint by a resident of the Wilson Memorial Trust and agreed there was no response to be made.

## **12. DATE OF NEXT MEETING**

The **Annual Parishioners Meeting** will take place on **12<sup>th</sup> April 2017** at 7.00 p.m.in Beeding&Bramber Village Hall and will include local emergency training. Notices will be sent to all households.

There will be a meeting of the council prior to this to discuss planning application DC/17/0246 Long Meadows, Castle Lane, to sign the contract with Horsham Matters for the Youth Service and to finalise the decision about council insurance. Date to be arranged and notified on website and noticeboards.