

**BRAMBER PARISH COUNCIL**  
Minutes of the Council Meeting held on **30 November 2016**  
at Beeding & Bramber Village Hall

**PRESENT:**

Councillors R.Potter (Chair), N.Mills. M.Tilley, M.Crocker, N.Stubbs, J.Goddard and the clerk.

**IN ATTENDANCE:**

5 residents and County Councillor David Barling who attended from 8p.m.

**1.APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillors M. Goddard and D. Goodall and also from District Councillors D. Coldwell and B. Staines.

**2. MINUTES:**

The minutes of the last meeting held on 26<sup>th</sup> October 2016 were read and proposed for acceptance by Councillor Mills, seconded by Councillor Stubbs and approved and signed.

With regard to action points the Chairman reported that it had been confirmed that Watts in the Garden are now only responsible for the maintenance of The Dell and that Councillor Mills would now maintain the ground outside The Coots. It was also confirmed that the Drainage Action Group had been formed and held its first meeting. The update of the vulnerable people list has yet to be completed.

**3. OPEN FORUM:**

A resident raised two issues which were to be covered under Planning and Highways sections.

**4. REPORTS**

**County Council**

Councillor Barling reported that there will be an increase in Council Tax which will include the 2% for social care and an additional amount for other services. However, he said it was expected that the funding gap will close next year. He said that the Drainage Action Group would be eligible to apply for funding from Operation Watershed for equipment needed.

Councillor Barling also referred to the TRO request for the change in the speed limit and road signage at the castle roundabout. He said that project had both officer and police support but that the £15,000 cost was an issue. He suggested that Bramber PC should consider the possibility of taking half the cost from its reserves and then he would see if the remainder could be found at WSCC. This will be further considered at the next meeting.

### **District Council**

Councillor Coldwell had sent his report which stated that the proposed car park scheme will proceed as planned subject to confirmation at the HDC meeting. He later confirmed that both the Bramber and Upper Beeding car parks will be exempt from charges to prevent parking on the streets. However, residents will still be required to pay when parking in Steyning or other car parks in the district.

The bins collection will go to alternate weekly collections from April 2018 coincident with new vehicles being introduced. These will be rear loaders.

### **Neighbourhood Wardens**

Michael Pearce gave the following report:

#### Anti-Social Behaviour and Crime

During a Halloween Party at a residence in The Street, two Male Youths climbed over a resident's fence and were then asked to leave by the owner. Following an argument the owner was assaulted by one of the two males. Police were called to the scene. We followed up with a visit to the resident on their request. We were able to positively identify the two males and pass this information onto the Police.

We have carried out early morning dog fouling patrols on the river footpaths as well as the Sopers Lane and Parkway areas.

### Community

We will be holding a Neighbourhood Wardens Surgery for Bramber and Upper Beeding on Wed 7<sup>th</sup> December at The Hub at Upper Beeding Baptist Church between 10.00am -11.30am. We would like to encourage residents to come and meet us to discuss local issues.

We have been attending a forum involving partnership agencies, aimed at tackling loneliness and isolation within the community. The group aims to implement new initiatives to help support and socially include elderly vulnerable residents.

The Chairman asked if contact was being made with these residents during this period of cold weather and this was confirmed.

### **Chanctonbury Local Committee**

Councillor Croker said that both approaches taken by Bramber PC to tackle the speeding issue on Clays Hill were discussed. Whilst the logic for a TRO on the roundabout had been accepted the cost would far exceed that allowed for a TRO and would need to be designated a Highways Project. The application to use Highways S106 funding for a Speed Indicator Device did not meet the criteria as it does not provide a permanent solution. However, there may be some unused devices across the district and it may be possible to link with other parishes.

### **SAYS**

The Chairman said that the contract for the youth service would now be directly between Horsham Matters and the individual parishes which will now be able to reclaim the VAT. The majority of the SAYS funds have been used up in financing this year's costs so from this point on HM invoicing will be sent directly to the parishes. The Joint Parishes Management Committee will now be the sole interface with HM.

### **Village Hall**

Councillor Tilley reported that the committee is still looking for potential grants to replace the sound system. The committee had agreed to proceed with the installation of CCTV at a cost of approx £560 for 3-4 cameras. So far there have been no applications for the post of treasurer.

## **5.FINANCE**

a) The financial statement, showing a balance e of £30,511.88 with a carry forward figure of £28,980 .06 for Bramber and £1,531.82 for SWAB was presented. Approval was proposed by Councillor Mills and seconded by Councillor Goddard and agreed.

b) Councillors then considered the budget for 2017-18. This showed an estimated overspend of approx £3,000. Council discussed the possibility of increasing the precept to cover this. There were differences of opinion and consideration was given to the possibility of parishes only being allowed by government to increase by a maximum of 2% in the future years and also the increase in the amount of services we are being asked to provide by county and district councils. A final decision will be taken at the next meeting. Prior to this the clerk will send out figures for a range of options.

**Action: Clerk**

c) Mr Martin Leigh-Pollitt, chairman of the Walks for All project said that he had spoken to HDC about erecting a noticeboard giving directions and information about the walk in the car park. The cost of this will be £610 and he asked if the council would agree to add this to the

contribution of £684 towards the information boards already agreed to be taken from S 106 funds. It was emphasised that this money will come from (if agreed by HDC) the S106 granted by the SDNPA specifically for the Walks for All project. Councillors agreed with Mr Leigh-Pollitt that the walk was very well used and particularly by families with pushchairs or wheelchairs. It was proposed by Councillor Mills and seconded by Councillor Tilley and agreed unanimously that this application be made.

## **6. PLANNING**

a) Update

### **New Applications**

#### **DC/16/1088 Crimond Maudlin Lane**

Amended plans for 1 x new dwelling

#### **DC/16/2516 Oakleigh House Little Drove**

Fell 1 x Ash Tree and Surgery x 1 Yew Tree

#### **DC/16/2609 Beaks Place The Street**

Surgery x 2 Sycamore Trees (Works to trees in a Conservation Area)

### **Decisions**

#### **DC/16/1527 15 The Ridings**

Decking built in to sloped garden for playhouse and children's play and climbing equipment

**Application Permitted**

#### **DC/16/2406 19 Maudlyn Parkway**

Non material amendment to previously approved application DC/13/0461 (ground and first floor extensions and new pitched roof over garage) relating to revisions of roof design of main dwelling and detached garage, revision to cladding detail

**Application**

### **Refused**

#### **DC/16/2067 Meadow Edge The Street**

Fell 1 x Eucalyptus Tree and Fell 1 x Silver Birch Tree (Works to trees in a Conservation Area)

**Application Permitted**

#### **DC/16/2265 Saltings The Street**

Fell 1 x Sycamore Tree (Works to trees in a Conservation Area)

**Application Permitted**

b) The council then considered the amendments to application

**DC/16/1088** for the erection of a new house on Clays Hill. Councillors were in agreement that further to the council's original objections they have now seen the traffic data which supports this original statement.

Council was therefore unanimous in the decision to re-state an objection to this proposal.

c) Council had considered the HDC CIL proposals and had no further comments.

## **7. NEIGHBOURHOOD PLAN**

Councillor Mills reported that HDC have appointed a new officer to be responsible for neighbourhood plans in the district. This follows the failure of some neighbouring plans. Some members of the Steering Group are meeting Mr Kwan in Horsham on 7<sup>th</sup> December. The SWAB plan is now on hold until HDC has reviewed its policies and responsibilities for neighbourhood plans and the steering group knows if and what any changes will need to be made. The SWAB plan is almost ready for the pre-submission stage and is the most complex of the 27 plans presently on hold within the district.

## **8. HIGHWAYS**

The Chairman and tree warden looked at the state of the centre of the Castle roundabout and made a proposal to WSCC Highways for it to be cleared of overgrown shrubs and to just have grass and the existing trees. It is felt that this would increase safety for both traffic and pedestrians at the roundabout. The quotation from Highways for this work is a total of £1182 + VAT and Bramber PC has been asked to make a contribution. It was proposed by Councillor Potter and seconded by Councillor Goddard that a contribution of £200 be offered. This was unanimously agreed.

## **9. PARISH PLAN**

The winter flowers have now been installed. Dog fouling warning signs have been erected on the footpaths with details for reporting to the Neighbourhood Wardens. The Chairman reminded the council of the Carol Service taking place on Saturday 10 December at 6.30 p.m. in the Car Park followed by mince pies and coffee at St Mary's.

## **10. ENVIRONMENT**

Nothing further to report.

## **11. CORRESPONDENCE**

a) A letter had been received from Worthing CAB asking about our grants procedure. The clerk was asked to reply saying our past grants were amalgamated with Steyning and Upper Beeding and for the CAB to contact Steyning PC.

b) Information had been sent about an update of the Horsham Directory of Older peoples Services.

## **12. DATE OF NEXT MEETING**

The next meeting will take place on **Wednesday, 04 January 2017** at  
7.00 p.m.